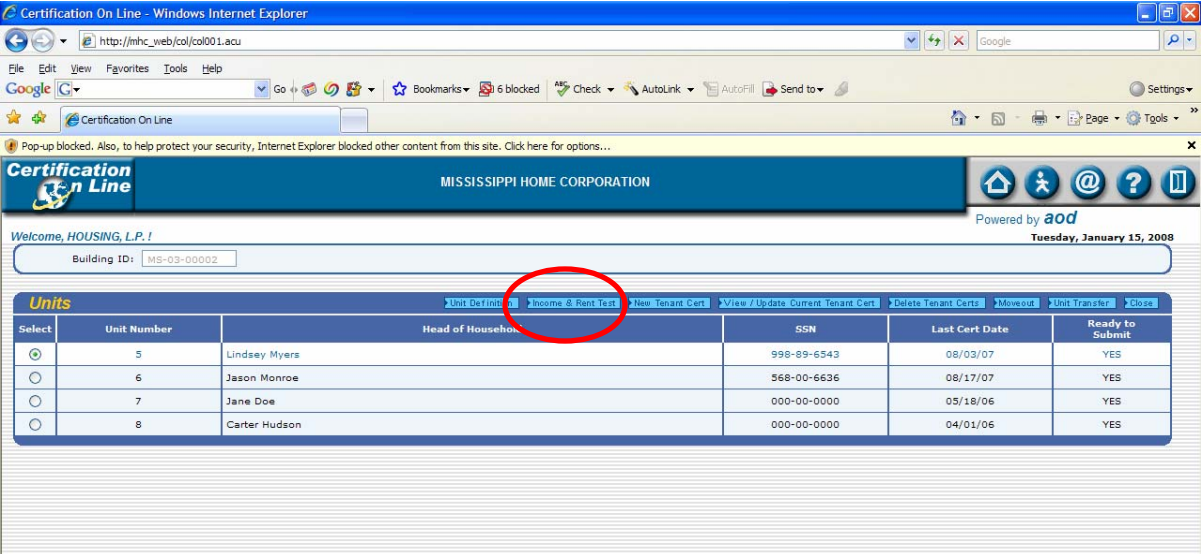
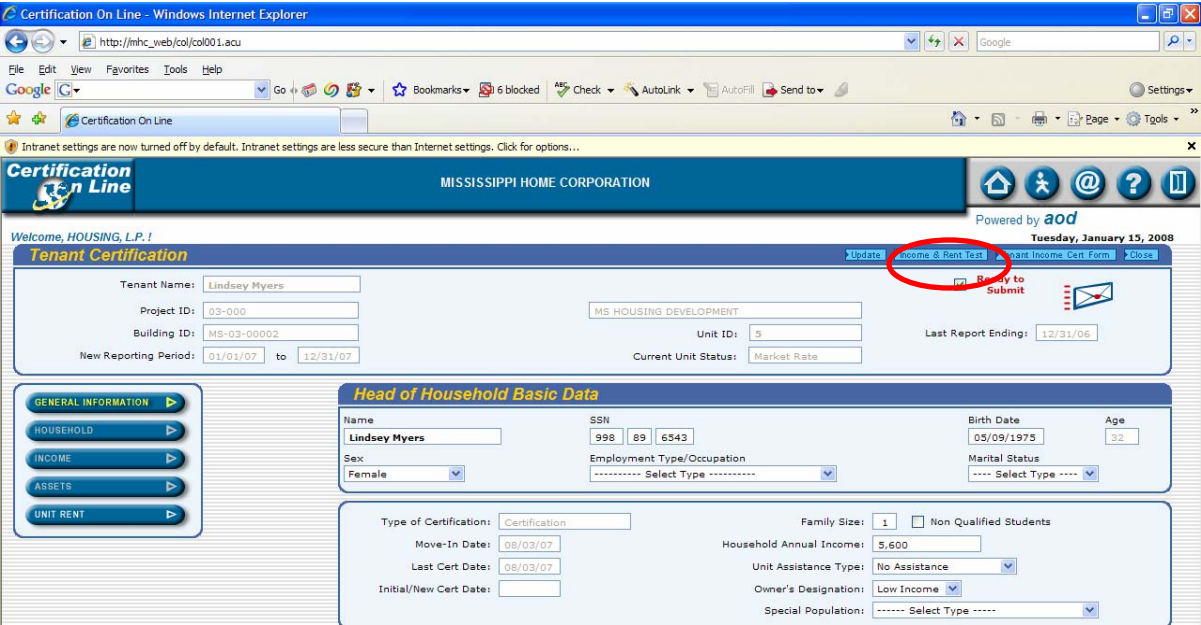


# Mississippi Home Corporation Certification Online Update Notes

## Income & Rent Limits Testing Process

This process will test the household's income and rent against the applicable income and rent limits. Users may access this process from the "New Tenant Certs", "View/Update Current Tenant Cert" or "Units" screens.



Once the household is tested, a status window will show up.

**Household Income & Rent Limit Status** [Close]

HOUSEHOLD INFORMATION	
Unit ID:	5
Head of Household:	Lindsey Myers
Family Size:	1
No. of Bedrooms:	3
Household Income:	5,600
Gross Rent:	800

	Effective as of	Maximum Amount	Status
Income Limits	03/20/2007	16,850	Below Income Limit
Rent Limits	03/20/2007	626	Over Rent Limit

For a report of the income and rent limit test for all units in the building, the user may view the Household Income & Rent Limit Status Report (*Projects Screen > Proceed to buildings > Reports*).

**HOUSEHOLD INCOME & RENT LIMIT STATUS REPORT** Page 1

Project Number: 03-000  
 Project Name: MS HOUSING DEVELOPMENT  
 Project Address: 735 Riverside Drive  
 Building Id Number: MS-03-00001 County: HARRISON

Unit ID	Bed Size	Head of Household Full Name	Household Size	Move-In Date	Date of Last Certification	Date of Last Rent Change	Total Annual Household Income	Income Limit	Effective As Of	Income Limit Status	Monthly Gross Rent	Rent Limit	Effective As Of	Rent Limit Status
1	1	** VACANT **												
2	2	Matt Damon	1	10/01/2006	12/05/2005		0	16,400	02/10/2005	Below Income Limit	110	527	02/10/2005	Below Rent Limit
3	2	Karen Lemini	1	10/02/2006	10/02/2006		45,000	16,400	03/08/2006	Initial Over Income Limit	734	527	03/08/2006	Over Rent Limit
4	2	Jane Smith	4	04/15/2006	04/15/2006		36,000	23,450	03/08/2006	Initial Over Income Limit	725	527	03/08/2006	Over Rent Limit

## Automatic Posting

A new enhancement to the Certification Online system allows the user to view the results of the Occupancy Report submission and have immediate access, if applicable. When the user selects "Submit Tenant Certs"

The screenshot shows the Certification On Line web application interface. The browser title is "Certification On Line - Windows Internet Explorer". The address bar shows "http://mhc\_web/cal/cal001.acu". The page header includes the "Certification On Line" logo, "MISSISSIPPI HOME CORPORATION", and "Powered by aod". The date is "Tuesday, January 15, 2008". The main content area displays a table of buildings with the following data:

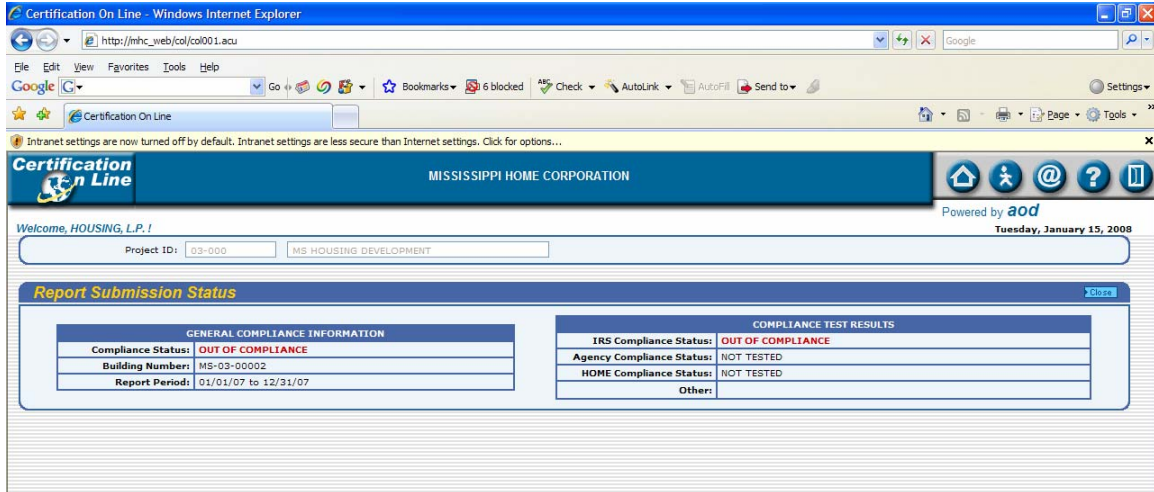
Select	Building ID	PIS Date	Last Rpt	IRS Compliance	Home Compliance	Agency Compliance	Tenant (Re)Certs Status
<input type="radio"/>	MS-03-00001	03/03/03	12/30/06	Out of compliance	Not tested	In compliance	NOT READY 00/00/00
<input type="radio"/>	MS-03-00002	03/03/03	12/31/06	Out of compliance	Not tested	In compliance	READY 00/00/00
<input type="radio"/>	MS-03-00003	03/03/03	12/31/06	Out of compliance	Not tested	In compliance	NOT READY 00/00/00

The "Submit Tenant Certs" button in the table's header is circled in red.

The system will display the processing page.

The screenshot shows the Certification On Line web application interface. The browser title is "Certification On Line - Windows Internet Explorer". The address bar shows "http://mhc\_web/cal/cal001.acu". The page header includes the "Certification On Line" logo, "MISSISSIPPI HOME CORPORATION", and "Powered by aod". The date is "Tuesday, January 15, 2008". The main content area displays a yellow message box with the text "Please Wait ... System is Working".

It will then display the "Report Submission Status" screen. If the building is "In Compliance", the management company will be allowed to begin entering data for the following reporting period. If "Out of Compliance", the Occupancy report will remain locked for further review by Mississippi Home Corporation.



If the building is in compliance, the last report (Last Rpt) date will have the ending period of the last submitted report (In the following example it was 12/31/07) and the Tenant (Re)Certs Status shows Not Ready.

For buildings out of compliance, the occupancy reports have not been processed by Mississippi Home Corporation. As a result, the last report date shows 12/31/06 and the Tenant (Re) Certs Status shows submitted.

